

Dear Glencoe Community,

I hope your summer is wrapping up well, and you've done all that "back-to-school" shopping! We have been working so hard this week to prepare the school and classrooms for your arrival next week! We can't wait to see you all. Below you will find the most pertinent information, not only for a successful first day/week, but also community-wide information and resources to guide you throughout the year.

I know I speak for the whole staff when I say that this building just isn't the same without the kids. We are excited to welcome you all back. I hope you enjoy the long weekend, and we will see you on Tuesday!

In anticipation,
Katie Gunderson
Principal

Upcoming Community-wide Events

- **Saturday, August 23 from 10:00 AM - 11:00 AM** - "On my way to K!" event on the Glencoe playground (Kindergartners only, please!)
- **Tuesday, August 26 at 8:00 AM** - First day of school for 1st - 5th grades. Kindergarten family meetings (August 26 - 27, please see placement letters for time and date.)
- **Thursday, August 28 OR Friday, August 29** - Kindergarten soft start (full day for half of the class each day, please see placement letters for your child's assigned day.)
- **Tuesday, September 2** - First day for all Kindergartners; Kindergarten parent "Coffee with the Principal" at 8:15 AM in the Cafeteria
- **Thursday, September 18 from 5:30 PM - 7:00 PM** - Back to School Night - Open House style (more information to come.)

Kindergarten Families

Kindergartners begin the year with a "soft start." This means that the first two days of school - Tuesday, August 26 and Wednesday, August 27 - Kindergarten teachers will meet with families individually to learn more about them. Placement letters will include your scheduled date and time for this meeting.

Thursday, August 28 and Friday, August 29 your child will be assigned to attend a full day of school on one of these days with half of their class (*see class placement letter for details*).

Tuesday, September 2 will be the first full day for all Kindergarten students. There will be a Kindergarten parent welcome “Coffee with the Principal” after drop-off at 8:15 AM in the Cafeteria.

We would like all of our kindergarten students to have an opportunity to meet each other and their teachers before the first day of school. **Glencoe will host a Meet and Greet “On my Way to K” event on the playground from 10:00 AM - 11:00 AM on Saturday, August 23.** If you can’t make this first meet and greet, don’t worry. We plan to host another one later in the fall.

First - Fifth Grade Families

The first day of school for 1st - 5th graders will be **Tuesday, August 26**. More complete details about logistics can be found in the Glencoe Family Reference Guide (linked below).

Dismissal Form

Please fill out a [Dismissal Form](#) for your child ***before the first day of school.***

****NEW** Attendance Protocol for 2025-2026**

Due to less office staffing, we have had to make some shifts in our systems to accommodate the amount of people in the office throughout the day to support families.

- All change of dismissal/pickup & absence emails should be copied to **both Chris Anderson and Laurie Roberts** in the office moving forward to ensure the message is delivered to the teacher and student.
- If a student needs to be picked up before the normal 2:30 release time, please plan to pick them up **before 2:00** to ensure you are able to sign them out in a timely manner and office staff is able to assist you.
- We have new office hours of 7:45 AM - 3:30 PM for answering phones and opening the door. If calling after 3:30 PM, please leave a voicemail, and it will be returned as soon as possible the next day. Requests to be let in the building after 3:30 PM should call the custodial pager @ 503-312-0938 for entry.

New Parent Communication System

PPS has adopted the parent communication platform called “Parent Square.” Parent Square will automatically send notifications to the email address or cell phone number you have on file with Glencoe. If you would like to change how you receive information from us, please get the Parent Square app to manage preferences in your settings.

Early Release

We will continue to have an early release Wednesday nearly every month. On these days, students will be dismissed at 11:50 AM, with lunch provided at school. Please see the [PPS District Calendar](#) for these and other important dates.

Free Lunch

Breakfast and lunch will continue to be provided free of charge in all PPS schools! The cafeteria is no longer able to take cash or checks for milk, but children can take a fruit and vegetable from the lunch line if they brought a lunch from home and would like a regular or chocolate milk.

Glencoe Family Reference Guide

Information on the first day of school, arrival and dismissal times and locations, transportation, lunches, technology and more can be found in our [Glencoe Family Reference Guide](#).

Glencoe Family Handbook

For specific information on how to reach staff members, or for answers to questions about school policies, please see our [Glencoe Family Handbook](#).

Student Rights and Responsibilities Handbook

As we prepare for the new year, please take time to understand our district-wide behavior expectations, and your students' rights as they pertain to discipline. At Glencoe we aim to create a partnership between home and school that is based upon clear communication and shared expectations. Sometimes, as students learn and grow, they test boundaries or use behavior to communicate. When these behaviors affect the community around them, or interfere with a safe learning environment, we follow guidance from the [Student Rights and Responsibilities Handbook](#) to ensure we are in compliance with district, state, and federal guidelines and that we are following [Restorative Justice](#) practices.